

CONSTITUTION AND BYLAWS
OF
THE UNIVERSITY OF KANSAS INTERFRATERNITY COUNCIL

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CONSTITUTION OF THE UNIVERSITY OF KANSAS INTERFRATERNITY COUNCIL

PREAMBLE

We, the men of the International General Fraternities of the University of Kansas, realizing the need to strengthen the fraternity community, and in order to secure a greater unity in our aims and objectives, and to effectively regulate the affairs of the member fraternities of the Interfraternity Council, and to strive to promote a positive fraternal image will serve, support, educate, and advise our fellow fraternity men and the greater Lawrence community, as well as collectively work to advance the University of Kansas and its fraternity community. To all this, we do ordain and establish this Constitution for the Interfraternity Council of the University of Kansas.

ARTICLE I: NAME

The name of this organization shall be the “Interfraternity Council of the University of Kansas” and shall be abbreviated as “IFC.”

ARTICLE II: MISSION STATEMENT

The IFC is the representative government for all current chapters recognized by the University of Kansas. The mission of IFC is to represent the various sentiments and concerns of the fraternity community to the University, its administration, and the general KU/Lawrence community while striving to promote a positive fraternal image. The IFC Executive Board will regulate the affairs, support, educate, and advise the IFC chapters, so as to strengthen relations amongst the chapters themselves, between the fraternity community and University of Kansas, and to aid in the development of each individual member to his highest potential.

ARTICLE III: PURPOSE

Section 1. The purpose of the IFC shall be to:

- A. Promote and strengthen the relations between fraternities
- B. Act as the representative government of all IFC member fraternities
- C. Regulate recruitment and new member activities for all IFC member fraternities
- D. Promote interfraternal competition in scholarship, athletics and activities
- E. Cooperate with the University, campus and local community organizations on matters of common interest
- F. Refer actions to the University or IFC Judicial Board for fraternity violations of University or IFC regulations and actions detrimental to the sorority and fraternity (SFL) community
- G. Provide educational programs and informational services that will aid member fraternities
- H. Represent the sentiments and concerns of the entire fraternity community, the University, its administration and legislative bodies
- I. Promote the Sorority and Fraternity Community by informing the University, the non-affiliated, and the Lawrence communities of the merits and accomplishments of the Sorority and Fraternity community
- J. Act as a liaison between the member fraternities and any outside agency, group, or organization

- K. Help facilitate the recruitment process to ensure the strength of all IFC chapters

ARTICLE IV: MEMBERSHIP

Section 1. The IFC of the University of Kansas shall be comprised of any inter/national general fraternity undergraduate chapter or non-North American Interfraternity Conference (NIC), but still inter/national fraternity recognized by the University of Kansas as a student organization.

Section 2. A chapter petitioning for membership into the IFC must receive the approval of the Office of Sorority and Fraternity Life and a three-fourths affirmative vote of all General Assembly voting members.

Section 3. Maintaining a Status of Good Standing

- A. Good standing is defined in the following ways listed below:
 - 1. Registered through SILC as a student organization at KU
 - 2. Maintain membership as a university-affiliated organization under the umbrella of the Office of Sorority and Fraternity Life within the IFC.
 - 3. Abiding by the constitution, bylaws and other regulations applied to the IFC and its member fraternities, including the University of Kansas Code of Student Rights and Responsibilities
 - 4. Not currently under any IFC, Headquarters, or University proposed sanction
- B. In order for a chapter to retain good standing status, and all associated privileges and obligations contained within this Constitution and Bylaws, the following criteria must be met:
 - 1. The fraternity must maintain the minimum number of members required by its inter/national organization
 - 2. The fraternity must maintain a collective grade point average of 3.0 for at least two consecutive semesters
 - 3. Each member fraternity shall pay \$20 per active member and \$20 per new member to the Interfraternity Council on a semester basis. Due date for dues will be proposed by the Vice President once all roster numbers have been collected from the IFC Advisor.
 - 4. Consistent attendance by the Chapter President at all IFC General Assembly meetings. If the Chapter President is unable to attend, he must delegate his Vice President or Secretary to attend. (Refer to Article VI, Section 1)
 - 5. Up to date on all required IFC dues with no outstanding fees or fines
 - 6. Up to date on all required IFC or SFL submission and updates including but not limited to: Rosters, abiding by all SFL Policies, Risk Management Policies and Plans.
 - a. The chapter's new member education plan and risk management/crisis management plan are due on the first day of classes each semester
 - 7. Chapters must complete at least one community service event each semester. Each chapter must also meet the community service hour requirement per member each semester. (Refer to Bylaws Section 16, A)
 - 8. Chapters must be in compliance with the IFC Philanthropy event expectation of

- hosting one philanthropy event per academic year. (Refer to Bylaws Section 16, B)
9. Chapter must comply with all decisions and policies set forth by IFC Judicial Board
 10. All new members of a respective chapter must enroll in and obtain a minimum, passing grade of a 'C' in LDST 301: It's On Us: Gender Based Violence Prevention
 - a. New members who do not obtain a minimum passing grade of a 'C' must immediately re-enroll in the course the following semester.
 11. Chapters must participate in required events set by the Interfraternity Council Executive Board, which can include, but not limited to: Philanthropy, Community Service, New Member Education and Recruitment. Chapters will be notified of required events at a minimum of two weeks in advance.
- C. Provisional Membership (Newly Establishing Chapter Membership)
1. Provisional Membership to IFC is eligible to any undergraduate social fraternity that is currently participating in the expansion process. Provisional Membership is not to include interest groups.
 2. This membership shall include all privileges and obligations entitled to Full Membership except the following:
 - a. Provisional members may not hold an IFC executive officer position
 - b. Provisional members may not vote on IFC Constitutional amendments, but may vote on a proposed IFC bylaw amendment
 - c. Provisional Members are eligible to participate in all events funded by IFC, permitted that they are in good standing with the IFC.
 3. Provisional membership shall expire upon acquiring Full Membership status. The IFC shall have jurisdiction over all matters concerning the new establishing chapter process.

Section 4. Failure to Maintain Status of Good Standing

- A. If a fraternity fails in any of the above stated responsibilities or incurs additional unstated infractions of a serious nature, the chapter president and chapter advisor or representative of the fraternity will be notified of the chapter's failures. If the problem is not corrected or if a violation occurs a second time, then the chapter will be notified of a hearing conducted by the IFC Judicial Board.

Section 5. Disciplinary Action

- A. Any chapter that has failed to comply with the expectations of the Constitution and Bylaws is subject to disciplinary action. This shall be carried out by the IFC Executive Board following the violation. Disciplinary actions recommended for the IFC Executive Board for certain actions are:
 1. Failure to pay chapter dues by the deadline shall result in the chapter to partake in social probation for one semester
 2. Failure to meet the 3.0 semester GPA threshold for two consecutive semesters:
 - a. Academic Probation will be maintained for the length of the semester following the chapter's failure to meet the GPA threshold
 - b. Loss of voting privileges and maximum of two registered or unregistered

social events per semester until the chapter raises the GPA to a 3.0 or above

3. Failure to meet the 3.0 semester GPA threshold for a third semester in a row will result in social probation for the following semester.
 4. Failure to submit chapter roster to the Office of Sorority and Fraternity Life by the deadline shall result in a \$50 late fee per day until the roster is submitted. Failure to submit chapter roster or pay fines by the end of the semester shall result in IFC contacting the chapter's Headquarters. Deadlines for chapter rosters are as follows:
 - a. Active Member Rosters are due on the first Friday of each semester
 - b. New Member Rosters are due two weeks after the last official day of Structured Recruitment
 - c. Active and New Member Rosters are due for Grade Reports on Stop Day (per the academic calendar) each semester.
 5. Failure to comply with IFC Social Policy shall result in at minimum one semester of social probation, as decided by the IFC Judicial Board.
 6. Failure to comply with IFC Recruitment Policy shall result in at minimum a four week recruitment suspension, as decided by the IFC Judicial Board.
- B. Any violations with recommended disciplinary action that are not listed above shall be determined by the IFC Judicial Board.

ARTICLE V: ADVISORS

Section 1. The advisors to IFC shall include the designated IFC advisor(s) from SFL.

Section 2. The Fraternity and Sorority Life Advisor(s) shall serve in an advisory capacity to the University of Kansas IFC, the IFC Executive Board and Appointed Officers, and all standing and special committees.

ARTICLE VI: GENERAL ASSEMBLY

Section 1. The legislative body of the IFC shall be known as General Assembly (GA) and shall consist of the President from each member fraternity. If the President has a class conflict with the General Assembly, he shall delegate a representative to attend.

Section 2. All voting matters of the General Assembly shall be resolved by the required vote of the total at the meeting.

ARTICLE VII: EXECUTIVE BOARD

Section 1. The agenda of the IFC shall be directed and organized by a board composed of the executive officers of the IFC. The Executive Board shall consist of the following:

President
Vice President of Finance
Director of Recruitment
Director of Risk Reduction
Director of Leadership and Member Development
Director of Scholarship
Director of Public Relations
Director of Community Service and Philanthropy
Director of Conduct

Section 2. Officers of the IFC Executive Board shall be initiated members of fraternities in good standing with and holding regular membership in the University of Kansas Interfraternity Council. Further, an officer of the IFC Executive Board shall not concurrently be a voting representative of the IFC General Assembly from his fraternity (president, IFC representative, or named alternate). Additionally, an officer may not concurrently serve as President, Vice President, Social Chairman, or Risk Manager of his own chapter. If the individual holds one of these positions in his chapter at the time of his election to the IFC Executive Board, then the term of office of said chapter position must expire by the end of the current semester. Similarly, if the individual holds a position on the IFC Executive Board at the time of his election to one of said chapter positions, then the term of office of the IFC Executive Board position must expire by the end of the current semester.

A. Officers of the IFC Executive Board shall:

1. Have at least a 3.0 cumulative GPA preceding their election, while taking a minimum of 12 credit hours per semester
2. Have completed one year of academic coursework while attending a university Coursework as a high school student does not fulfill this requirement
3. While in office, take a minimum of 12 credit hours. If the officer does not need to enroll in 12 credit hours to graduate, he can contest this through the procedure in ARTICLE VII: Section 5. Recall of Executive Officers
4. Maintain at least a 3.0 cumulative GPA for the semesters in office
5. Be an initiated member in a fraternity that is in Good Standing with IFC
6. To be considered for IFC President, a candidate must have previously served on the IFC Executive Board, or their respective chapter executive board, and be a third-year student at the University.
7. To be considered for Director of Recruitment, a candidate must have previous IFC recruitment experience.
8. To be considered for Director of Conduct, a candidate must be a third-year student at the University.

9. In the case that no one with these qualifications run, other candidates will be considered.

Section 3. In the case of a tie vote in the General Assembly, the President shall be entitled to one vote in the matter at hand.

Section 4. Selection of Nominating Committee

- A. The Nominating Committee shall be comprised of no more than ten Chapter Presidents from the Interfraternity Council. The Nominating Committee should consist of ten individuals that are representative of the ratio between unhooded and hooded organizations rounded to the nearest whole number. Chapter Presidents must be from chapters in good standing with the IFC and the University.
- B. Applications for the Nominating Committee will be made available no later than five weeks prior to IFC elections.
- C. The current IFC Executive Board will have one week to select the Nominating Committee from the applicant pool.
- D. The outgoing IFC President will chair the Nominating Committee. In case the IFC President decides to re-run, he shall delegate the IFC Vice President to chair the Nominating Committee.

Section 5. Election of Executive Officers

- A. Applications for the IFC Executive Board will be sent out to chapter presidents no later than four weeks before election night. Each applicant must complete and turn in the application prior to the election night in order to be reviewed by the Nominating Committee.
 - a. Applications for the IFC Executive Board will consist of a general application to gather baseline information regarding relevant experience and interest in the IFC Executive Board. Applicants could be considered for positions that they do not list on their application.
- B. Once applications are due, the Nominating Committee will review them and invite qualified candidates for an interview process. The interview process consists of a set of questions to gauge candidate experience and qualifications. After interviewing all of the candidates, the Nominating Committee will then select officers for the slate.
- C. The slate will consist of one candidate per position. The slate will be sent out to chapters. Chapters have the opportunity to challenge the slate for up to one week.
- D. If a chapter chooses to challenge the slate, they will need to present their alternate choice(s) to the Nominating Committee. The alternate choice(s) has 24 hours after the window of challenging the slate has ended to submit an application for the desired position. The challenging officer must have made a good faith effort to have applied for the position.
- E. The Nominating Committee will review the alternate choice(s) to check for eligibility. The alternate choice(s) will need to be in attendance the night of elections to present their speech of three minutes maximum and answer the question portion for five minutes maximum
- F. On the night of elections, all slated candidates should be present if possible. If needed, chapter delegates will listen to the alternate choice(s) and slated candidates present their speeches and answer questions. Chapter Delegates will then vote on the slate. The

Nominating Committee member may be in attendance but cannot vote.

- G. Each chapter still has voting rights regardless of whether or not their president is serving on the nominating committee. The Nominating Committee can only answer questions the chapter delegates may have before voting.

Section 6. Recall of Executive Officers

- A. In the event that an executive officer fails to sufficiently carry out the duties and responsibilities of his post, his officer status is subject to review, and if necessary, recalled by the General Assembly.
- B. The procedure for review and recall of an executive officer shall be as follows:
 - 1. Any voting member of the General Assembly may make a motion to review an Executive Officer. The member making the motion will be given an opportunity to explain his reasoning for proposing the review. The Executive Officer will not be given the opportunity to respond. The General Assembly must approve the review with a two-thirds vote in the affirmative in order for the review to proceed.
 - 2. If the review is approved by the General Assembly, the Judicial Board will hold a hearing to investigate the performance and potential recall of the Executive Officer.
 - 3. The Judicial Board shall make a recommendation to the General Assembly in support of or opposition to the recall of the officer in question. The recommendation shall be presented at the first meeting of the General Assembly after the Judicial Board hearing. This recommendation shall be accompanied by a presentation of the Chief Justice explaining the reason for the recommendation. The Executive Officer in question shall also be allowed an opportunity to respond to the Judicial Board recommendation.
 - 4. After the completion of the above process, a two-thirds vote by the General Assembly in favor of recall shall result in the removal of said officer from his position on the Executive Board.

Section 7. Vacancies of Office

- A. Nominations for vacant officer positions shall be taken at the first meeting of the General Assembly following the vacancy of said position.
- B. A general election for the executive position shall be held between all nominees at the next regular General Assembly, with the installation of the duly elected officer immediately following his election.

Section 8. The Executive Board shall create or endorse the creation of all standing committees necessary with approval of two-thirds of the General Assembly and all Ad-Hoc committees necessary with the approval of the IFC President.

Section 9. All appointed officers shall be appointed by the IFC Executive Board through an application and interview process.

Section 10. In the case of a vacancy in an elected office other than that of the President, the

President shall appoint an interim officer to fill the post until a meeting can be held at the earliest possible date to elect the new officer.

ARTICLE VIII: JUDICIAL BOARD

Section 1. It shall be the duty of the IFC Judicial Board to hear, judge, and act on any written complaint regarding an infraction of the IFC Constitution and Bylaws, or any action detrimental to the SFL community by any member of the IFC. Additionally, it is up to the Judicial Board to keep an accurate public record of the verdict of the judicial hearing.

Section 2. The Judicial Board shall be composed of one Chief Justice and four or more Associate Judges. The Chief Justice will be the IFC Director of Conduct or the IFC President if the IFC Director of Conduct cannot be present.

Section 3. Those eligible to serve on the Judicial Board shall have served or currently be serving as a chapter president in good standing with the IFC.

In addition, members of the IFC Judicial Board shall:

1. Have at least a 3.0 cumulative GPA or a 3.0 GPA for the semester preceding his election.
2. Have completed one year of academic coursework, while attending a university. Coursework as a high school student does not fulfill this requirement.
3. While in term, take a minimum of 12 credit hours per semester unless he does not need 12 hours to graduate in the same semester.
4. Maintain at least a 3.0 GPA for the semesters in term.
5. Attend a training hosted by the Office of Student Conduct and Community Standards. This training will be valid for two consecutive semesters.

Section 4. Judicial Board Selection Process

A. The Judicial Board Selection is as follows:

1. The members of the Judicial Board will be randomly chosen on a case by case basis from a list of Chapter Presidents who meet the above listed criteria (Article 8, Section 3).

Section 5. There shall be no more than one member from a chapter on the Judicial Board at any given time.

Section 6. All duties, guidelines, policies, and processes of the Judicial Board shall be contained in the IFC Judicial Board Manual. This manual shall be used and interpreted as a Bylaw to the IFC Constitution.

Section 7. In order to hold a hearing, five justices must be in attendance.

Section 8. The Chief Justice will call and preside over all Judicial Board meetings. The Board shall meet when deemed necessary by the Chief Justice.

Section 9. If the status of any justice comes into question, the Director of Conduct will hold an investigation and the IFC executive council will vote for a final decision. If the status of the Director of Conduct comes into question, the IFC executive council will vote for a final decision, withholding the Director of Conduct's vote. For any measures to be taken, a two-thirds vote is required.

ARTICLE IX: MEETINGS

Section 1. General assembly meetings shall be scheduled bi-weekly with at least two meetings per semester by the President of the IFC. Special meetings may be called at any time by the President or on the written notice to the President by any Council member pending the approval of the Executive Board.

Section 2. The order of business and protocol of all meetings of the Council shall abide by and refer to the current edition of Robert's Rules of Order except in those areas provided for in the Constitution.

Section 3. The President of the chapter is required to attend all meetings, but if extenuating circumstances occur, the President may send a representative to the meeting in his place. The Chapter is allowed to bring any other members he wishes.

ARTICLE X: AMENDMENT TO THE CONSTITUTION

Section 1. Any motion to amend, revise, alter, or revoke an article of the constitution shall be tabled after an initial reading of said motion in front of the General Assembly. The said motion shall be voted upon at the next General Assembly meeting and require a two-thirds affirmative vote to be amended

Section 2. A semesterly review of both bylaws and constitution shall be conducted by the Interfraternity Executive Council and the IFC advisors to ensure the governing documents are up to date.

ARTICLE XI: BYLAWS AND AMENDMENT TO THE BYLAWS

Section 1. The governing statutes shall be dictated and specified by the Bylaws of the IFC of the University of Kansas.

Section 2. Any motion to, amend, revise, alter, or revoke a Bylaw shall be tabled after an initial reading of said motion in front of the General Assembly. The said motion shall be voted upon at the next General Assembly meeting and require a two-third affirmative vote to be ammended.

**BYLAWS OF
THE UNIVERSITY OF KANSAS
INTERFRATERNITY COUNCIL**

Section 1. Expansion and Colonization Policies

A. General Philosophy

1. The following policy and procedures for expansion and colonization on the University of Kansas campus are for the purpose of controlling growth and maintaining the IFC Community.
2. The IFC and University jointly reserve the right to invite specific national fraternities to establish chapters at the University.
3. Any new North-American Interfraternity Conference (NIC) fraternities shall be subject to the expansion policy from the time of first contact with the IFC and/or any Sorority and Fraternity Life Advisor until accepted as a member of the IFC.
4. The University and IFC do not recognize local fraternities. All fraternities who desire membership in the IFC at the University of Kansas must have affiliation with a inter/national organization recognized as a member of the NIC.
5. Expansion can be defined as a step by step process, and the completion of one or more steps in no way guarantees a commitment to extend an invitation to colonize.
6. The aim of any expansion efforts should be for the long-term benefit of all male students to have the opportunity to join a fraternity and all efforts should be focused on bettering the IFC.

B. Expansion Procedures

1. Application process can begin through a formal expansion plan initiated by the IFC and SFL, or through a formal prospectus to establish a chapter by any NIC affiliated inter/national headquarters.
2. All information should be turned into the IFC staff/IFC advisor and expectations will be set forth through the advisors.
3. Once the application process has begun, the following are duties of the IFC and SFL:
 - a. Obtain and review prospectuses from interested inter/national organizations.
 - b. Any fraternity with interest in establishing a new chapter at KU will abide by a contract created by the SFL Staff and approved by the IFC Executive Board detailing mutual expectations and services to be provided in order to facilitate and newly establishing chapter's development
 - c. Provide colony with all information regarding current IFC policies, procedures, and a calendar of events
4. Once the application process has begun, the following are duties of the petitioning organization:
 - a. The petitioning organization must register as a student organization with the Student Involvement and Leadership Center.

- b. It is the responsibility of a newly establishing chapter to:
 - i. Attend all IFC meetings as a petitioning status member.
 - ii. Receive all services granted to the full status members of the IFC, except for voting privileges.
 - iii. Pay dues to the IFC Vice President after a consultation session with said officer.
 - iv. Comply with all University and IFC Rules and Regulations and the IFC Constitution and Bylaws.
 - v. Maintain an active alumni advisory committee as prescribed through the inter/national fraternity and the Office of Sorority and Fraternity Life
 - vi. As represented by the newly established chapter president, meet with their respective Office of Sorority and Fraternity Life Advisor at least once a month.
 - vii. Provide IFC and their respective Office of Sorority and Fraternity Life Advisor with a report three times per semester on the status of the newly established chapter.
 - viii. Encourage participation in all SFL activities and programs.
 - ix. Turn in all paperwork by the established deadlines.
 - x. Have a national representative visit a minimum of two times per academic year for as long as it exists as a colony/associate chapter of the national fraternity or a petitioning member of the IFC, whichever is longer.
 - xi. Exist as a petitioning status chapter for not less than two semesters and not more than four semesters, unless approved by the Office of Sorority and Fraternity Life.
 - xii. Have the minimum number of members required by its inter/national organization and a demonstrated ability to grow beyond this size.
 - xiii. Notify the appropriate University administration and the IFC of plans to become chartered during the semester prior to action of their general fraternity
 - xiv. Maintain a collective grade point average at or above a 3.0 for two successive semesters.
- c. Within one calendar month of the commencement of colonization, the following shall be provided to the Office of Sorority and Fraternity Life:
 - i. Anticipated timeline for colonization
 - ii. Number of traveling consultants, description of program, and commitment of time to the said colony.
 - iii. List of local alumni that will be working with the colony.
 - iv. Inter/national expansion budget allotted to the colony.

5. Full Status Membership of IFC

- a. A petitioning status chapter or newly established chapter may petition the IFC for full membership only after being granted a charter from their national Fraternity
- b. A petition for recognition as a full status member must be made no later than one month after the chartering of the chapter.

- c. The said petition shall be presented at any regular IFC meeting as new business and voted upon at the next meeting in old business.

Section 2. Officer Responsibilities

- A. It shall be the responsibility and duty of all elected or appointed officers to maintain, uphold, and follow the Constitution and Bylaws of the Interfraternity Council. It shall be the responsibility of officers to inform and educate individual chapter members of behavior or actions that are not in accordance with either University or IFC policy.

Section 3. Executive Board

A. The Executive Board shall:

1. Meet at least once a week at a predetermined time and place to discuss fraternal matters.
2. Attend all regular meetings of the IFC and any special meetings deemed necessary by the President.
3. Maintain three hours per week for each member of the IFC Executive Board, one of which will be a 1:1 meeting with the IFC Advisor.
4. Receive a stipend of \$500.00 per semester while in office.

B. President shall:

1. Maintain overall responsibility for the operations of the IFC and serve as the IFC representative to the campus and community.
2. Work with the IFC Executive Board and Advisor(s) in all matters pertaining to IFC.
3. Call and preside over all meetings of the IFC.
4. Act as an ex officio member of all committees and to monitor the progress of each.
5. Appoint or approve any committee members, committee chairmen, or member at large to any IFC committee.
6. Create and set an agenda for the General Assembly with the endorsement and approval of the Executive Board.
7. Endorse all activities of the council that promote the best interests of the fraternity community.
8. Serve as the KU representative at intercollegiate fraternal meetings. Work actively with SFL alumni for the advancement of the SFL Community.
9. Routinely review the IFC Constitution and Bylaws and oversee revision when needed.
10. Work with the Panhellenic Association President, the National Pan-Hellenic Council President and the Multicultural Greek Council President.
11. Sign all contracts involving the IFC and be authorized to countersign IFC checks.
12. Coordinate and distribute an IFC semester calendar of events.
13. Share the responsibility as the media liaison with the Director of Public Relations.
14. Maintain and turn over all files pertaining to the office and help develop long-term goals to ensure continuity.
15. Work to promote a positive relationship between University officials and council chapters.

16. Work with the Director of Public Relations to ensure that both the council and individual chapters are keeping their official websites up-to-date and appropriate.
17. Maintain consistent communication with chapter leaders.
18. Set goals for the council to follow, and said goals should be discussed soon after taking office.
19. Promote programming about important campus issues.
20. Actively monitor the needs of the council and consistently review the IFC constitution to ensure that it is meeting the needs of its constituents.
21. Complete the AFLV Awards binder for Council Management.
22. The IFC President will sit as the head of the nominating committee for Executive Officer elections.
23. Serve as the acting Director of Conduct in Judicial Board proceedings due to the absence of the Director of Conduct.
24. Manage all reporting on FS Central, including but not limited to: an End of Term Report, Chapter Listing, and Institution Contacts.

C. Vice President of Finance shall:

1. Serve as acting President in all capacities due to the absence of the President.
2. Handle all correspondence of the IFC
3. Oversee the collection of any Judicial Board fines.
4. Record and preserve minutes and attendance of the meetings and to properly notify all member fraternities of scheduled meetings of the council.
5. Maintain accurate information of all activities and correspondence of the council
6. Control the collection and distribution of all dues, fines, assessments, and other finances of the council, and make financial reports of all transactions when necessary.
7. Allocate donations to local and campus organizations that are agreed on by the executive board.
8. Prepare and administer a budget approved by the Executive Council and two-thirds affirmative vote of the General Assembly.
9. Prepare and file all insurance and tax forms of the IFC.
10. Ensure that the IFC office is sufficiently stocked with the office supplies necessary for daily business and maintain order and cleanliness in the office
11. Call roll at the beginning of each meeting and email minutes from the previous meeting to all appropriate parties.
12. Provide an IFC Vice-President biannual financial report at the beginning of each term and a monthly financial report at the first IFC meeting of each month.
13. Undertake or assist in special projects or assignments delegated by the President
14. Maintain and turnover all files pertaining to the office.
15. Acquire signatures on a contract from each executive board member, acknowledging his responsibility to perform the duties required of their position
16. Actively monitor the needs of the council and consistently review the IFC constitution to ensure that it is meeting the needs of its constituents.

D. Director of Recruitment shall:

1. Carry out the duties and functions of the IFC in areas pertaining to membership.

2. Work with the Office of Admissions to provide incoming and current students with information on the SFL community.
3. Respond and handle inquiries pertaining to recruitment activities
4. Call and chair Recruitment roundtables with Chapter Recruitment Chairs on an as needed basis. At minimum the officer will call and chair a roundtable at the beginning of their term.
5. Be responsible for and advise all activities pertaining to Unstructured and Structured Recruitment, and IFC Experience Day.
6. Be responsible for education of chapters, recruitment chairmen, and Potential New Members in regards to recruitment.
7. Undertake or assist in special projects or assignments delegated by the President
8. Maintain and turnover all files pertaining to the office.
9. Create an efficiency report comparison to cost per Potential New Member for Structured Recruitment.
10. Encourage work with other councils to encourage successful recruitment techniques and cultural diversity.
11. Promote and enforce substance free recruitment activities.
12. Complete the AFLV Awards binder for Membership Recruitment.
13. Actively monitor the needs of the council and consistently review the IFC constitution to ensure that it is meeting the needs of its constituents.

E. Director of Risk Reduction shall:

1. Distribute, collect, and store Event Notification Forms.
2. Collaborate with the Director of Conduct to review and sanction chapters for IFC Social Policy violations by sending them before the IFC Judicial Board.
3. Revise and maintain the Joint Alcohol Policy.
4. Educate on topics that deal with risk reduction topics: (i.e. sexual assault, fire prevention, crime prevention, hazing).
5. Call and chair any chapter social chairmen or risk management roundtable as needed.
6. Undertake or assist in special projects or assignments delegated by the President
7. Continually promote chapter self-governance through the responsibilities listed above.
8. Serve as the direct liaison and coordinator for the IFC partnership with the University's Sexual Assault Prevention and Education Center.
9. Maintain and turnover all files pertaining to the office.
10. Co-Host one roundtable per semester to educate on University and IFC conduct policies and procedures with the Director of Conduct.
11. Complete the AFLV Awards binder for Risk Reduction and Management
12. Actively monitor the needs of the council and consistently review the IFC constitution to ensure that it is meeting the needs of its constituents.

F. Director of Leadership and Member Development shall:

1. Maintain and improve community relations.
2. Conduct a New Member Education roundtable to inform chapter presidents and

new member educators of new member education best practices at the end of the Spring Semester

3. Promote, track, and encourage fraternity man leadership in campus organizations.
4. Serve as a coordinator/advisor for joint events with the National Pan-Hellenic Council, the Panhellenic Association and the Multicultural Greek Council
5. Coordinate the Interfraternity Council and Panhellenic Association Awards process and ceremony.
6. Undertake or assist in special projects or assignments delegated by the President
7. Continually provide education that promotes a chapter's ability to practice self-governance in the new member education process.
8. Maintain and turnover all files pertaining to the office.
9. Complete the AFLV Awards application for Leadership and Education Development
10. Serve as the officer in charge of representing the IFC community during KU Homecoming.
11. Actively monitor the needs of the council and consistently review the IFC constitution to ensure that it is meeting the needs of its constituents.

G. Director of Scholarship shall:

1. Coordinate and prepare educational and scholarship programs for the SFL Community in conjunction with Panhellenic, National Pan-Hellenic Council and the Multicultural Greek Council.
2. Call and chair a roundtable with the Chapter Scholarship Chairs at least once per semester.
3. Undertake or assist in special projects or assignments delegated by the President
4. Oversee the academic status of individual IFC chapters.
5. Meet with individual chapters on an as-need basis to provide academic consultation
6. Maintain and turnover all files pertaining to the office.
7. Compile statistics related to graduation rates among fraternity members vs. general undergraduate students.
8. Compile a list of University resources and provide chapters.
9. Manage a needs-based tutoring fund that IFC members can apply for to assist with tutoring fees.
10. Implement interfraternal goodwill academic competitions among all council chapters.
11. Ensure that grade reports are publicly available on the IFC website.
12. Publicly recognize students who have achieved academic success.
13. Complete the AFLV Awards application for Academic Achievement.
14. Actively monitor the needs of the council and consistently review the IFC constitution to ensure that it is meeting the needs of its constituents.
15. Collect information regarding chapter scholarship plans to share with the IFC community.

H. Director of Public Relations shall:

1. Assume all public relations duties concerning the IFC including the advertising and promotional activities of the council and its committees

2. Serve as the liaison to the University Daily Kansan.
3. Be responsible for developing and implementing a comprehensive Public Relations campaign for the IFC including publishing and distributing all IFC publications, preparing news releases, and advertising for the IFC and Chapter Events.
4. Be responsible for all matters pertaining to the website.
5. Share the responsibility as the media liaison for the IFC with the IFC President.
6. Undertake or assist in special projects or assignments delegated by the President.
7. Work with all SFL councils to promote a good image for the community.
8. Review AFLV awards packet each year to ensure IFC compliance.
9. Maintain and turnover all files pertaining to the office.
10. Complete the AFLV Awards binders for Public Relations.
11. Actively monitor the needs of the council and consistently review the IFC constitution to ensure that it is meeting the needs of its constituents.

I. Director of Philanthropy and Community Service shall:

1. Be responsible for all matters pertaining to community service and philanthropy including the distribution of a calendar of community service events, aiding all chapters in the advertisement, and overall process of community service and philanthropy.
2. Be responsible for the development and coordination of community service and philanthropic events in conjunction with all SFL Councils.
3. Inform chapters of opportunities for community service and philanthropy.
4. Serve as an advisor for any community or philanthropic partnership the council takes on.
5. Call and chair IFC roundtables with the Chapter Community Service Chairs and Philanthropy Chairs at least twice per term.
6. Undertake or assist in special projects or assignments delegated by the President.
7. Create and distribute a calendar of events for IFC philanthropy events.
8. Maintain and turnover all files pertaining to the office.
9. Complete the AFLV Awards binder for Community Service and Philanthropy.
10. Actively monitor the needs of the council and consistently review the IFC constitution to ensure that it is meeting the needs of its constituents.
11. Monitor for submission of philanthropy event notification forms. Fraternities must notify the IFC no later than five days prior to any recruitment event by filing a philanthropy event notification form with the IFC office. Failure to do so will result in a referral to the IFC Judicial Board.

J. Director of Conduct shall:

1. Call and preside over all Judicial Board meetings.
2. Properly enforce the IFC Judicial Board manual.
3. Consistently review the judicial board manual in order to ensure that it remains relevant and updated.
4. Maintain a high ethical standard both as an individual and as a judicial board.
5. Communicate with IFC member chapters throughout the judicial process, and follow up with chapters to ensure completion of sanctions.
6. Coordinate training sessions for the newly elected justices with a qualified

- campus professional.
7. Continually promote chapter self-governance through the responsibilities listed above through hosting chapter roundtables, presentations from on and off-campus partners, and other university resources.
 8. Co-Host one roundtable per semester to educate on University and IFC conduct policies and procedures with the Director of Risk Reduction.
 9. Actively monitor the needs of the council and consistently review the IFC constitution to ensure that it is meeting the needs of its constituents.
 10. Complete the AFLV Awards application for Self-Governance and Judicial Affairs.

K. IFC Advisor shall:

1. Be knowledgeable of the events, activities, and issues related to IFC and its Executive Board, as well as its member chapters.
2. Provide guidance and counsel to IFC and its Executive Board on matters relating to the SFL Community on a local and inter/national level, and to university Administration.
3. Attend Executive Board and General Assembly meetings.
4. Serve without a vote on any matters concerning IFC and its Executive Board.

Section 4. Appointed Officers

- A. All appointed officers shall attend and report at all regular Interfraternity Council meetings unless specifically informed otherwise by the Interfraternity Council President. Appointed officers are ex-officio non-voting members of the General Assembly, unless the above stated member is a voting representative of his chapter. All appointed officers shall report regularly to their respective Executive Board officers as well.
- B. All appointed officers will be appointed by the Executive Board through an application process and a formal interview process. Appointed officers may be reappointed for additional terms, but reappointments must follow the formal procedure for initial appointment. The former appointed officer will be considered alongside all other applicants for the post.
- C. The appointed officer's term will end concurrently with the end of the current IFC Executive Board's term. Elections for new appointed officers must occur within two months of the new IFC Executive Board being elected.
- D. To be eligible for an office, a IFC member must:
 1. Have at least a 3.0 cumulative grade point average prior to election and maintain a 3.0 cumulative grade point average throughout their term in office.
 2. Must have completed at least 12 hours from the University of Kansas and be a full time student.
 3. Shall be members in good standing of fraternities holding regular membership in the University of Kansas IFC.
- E. The appointed officers of the Interfraternity Council shall be as follows:
 1. **IFC Senator** shall:
 - a. Attend all regular meetings of the University of Kansas Student Senate and represent the IFC in all voting matters
 - b. Report back to IFC on the activities of the Student Senate.
 - c. Work directly with and serve under the President.
 - d. Follow all rules dictated by the Student Senate and fulfill all Student

Senate obligations.

Section 5. Expenses

- A. Each member fraternity shall be obligated to pay \$20 per active member and \$20 per new member to the Interfraternity Council on a semester basis. The IFC Vice President will work with the Office of Sorority & Fraternity Life to gather rosters numbers each semester to invoice chapters. Any proposed amendments to this amount must originate from the Executive Board and be approved by a two-thirds (2/3) affirmation by the General Assembly.
- B. The expenses incurred by the IFC shall, in the absence of any fixed sort of income, be met by assessments upon the member fraternities of said council as authorized by the representatives thereof.
- C. The Vice President of Finance shall submit a recommendation for an annual budget to the General Assembly for ratification. This budget will include all programming expenses for member fraternities for the academic year. Ratification shall take place at the final General Assembly of the spring semester.
- D. Each fraternity will be notified by mail or at General Assembly meetings for the charges due to the Interfraternity Council. Upon receipt of the invoice, payment is due in full. The payment penalty schedule is as follows:
 - 1. 0 – 14 days: No Penalty
 - 2. 15 – 30 days: Monthly finance charge of 10 percent of remaining balance. Possible suspension of voting privileges.
 - 3. 31- 60 days: Continued finance charge. Inter/national office contacted and advised of the delinquency.Suspension of voting privileges.
 - 4. 60 + days: Continued finance charges. Loss of all Interfraternity Council privileges and referral to the Judicial Board for further review.
- E. A member fraternity may appeal to the Executive Board for an alternative payment schedule which would waive the above stated plan. Any given plan shall be approved with a $\frac{3}{4}$ majority vote of the executive board.
- F. Active Rosters shall be submitted by the first Friday of the academic term, unless requested earlier. New Member Rosters are due within two weeks of the end of Structured Recruitment. End of Semester Rosters are due by Stop Day, as marked by the academic calendar.

Section 6. Use of Interfraternity Council Funds

- A. The Executive Board and/or the General Assembly of the Interfraternity Council shall not use their funds to purchase any alcoholic beverages.

Section 7. Auditing of the Interfraternity Council Books

- A. An independent audit of the Interfraternity Council books shall be conducted with the following provisions:
 - 1. The auditors may not be students.
 - 2. The results of the audit shall be published and disseminated to all member

Fraternities

3. Any member fraternity may request an audit of the Interfraternity Council books. The member fraternity shall make a request to the Executive Board or to the General Assembly.
4. The financial records of the Interfraternity Council shall be accessible at all times to the member chapters.

Section 8. Recruitment Policy

A. Purpose

1. To promote and strengthen the membership programs of the member fraternities.
2. To control and manage liability and risk involved with the serving of alcohol.
3. To adhere to state and federal laws regarding alcohol.

B. Definitions

1. Fraternity member includes: the actions of members, new members, and alumni.
2. Alcohol: any intoxicating spirit, including 3.2% beer.
 - a. Prospective Members: Any person not a member of said fraternity who is present at an informal or formal recruitment event.
 - b. Recruitment event: Any action, formal or informal, by one or more active members or new members to meet, experience, develop associations with and/or, persuade any non-members in an attempt to provide the opportunity for membership to a fraternal organization.
3. Prospective Members: Any person not a member of said fraternity who is present at an Unstructured or Structured Recruitment event.
4. Recruitment Event: Any action, structured or unstructured, by one or more active members or new members to meet, experience, develop associations with and/or, persuade any non-members in an attempt to provide the opportunity for membership to a fraternal organization.

C. Regulations

1. Recruitment is Alcohol Free.
 - a. All fraternities may hold structured or unstructured recruitment events both in their houses or other locations as long as they are alcohol free.
 - b. Members can attend as long as they are not under the influence of alcohol and/or illegal substances. Alcohol and Alcohol Paraphernalia are strictly forbidden during all recruitment events. A citation or warning may be issued for, but not limited to the following:
 - i. Having containers or beverages containing alcohol in plain sight anywhere in a chapter facility
 - ii. Having empty containers or beverages that either once held alcohol or promotes alcohol in plain sight anywhere in the chapter facility
 - iii. Having signs, posters, etc. depicting or advertising alcoholic beverages in plain sight anywhere in a chapter facility.
 - c. Prospective members may not bring any alcoholic beverages to a recruitment event.
 - d. No fraternity member may drink with a prospective new member at a recruitment

- e. No fraternity member may give alcohol to a prospective new member at a recruitment event.
 - f. No fraternity member may purchase for or otherwise provide alcohol to any prospective new member at a recruitment event.
 - g. No fraternity may coordinate or facilitate any event in which a prospective member who is not of legal age enters a drinking establishment and/or consumes an alcoholic beverage.
 - h. No fraternity shall assist or take part in any instance in which a prospective member misrepresents his identity. This includes, but is not limited to both illegally manufactured identification cards and valid identification cards belonging to a person of legal drinking age
2. No fraternity shall display items that are considered demeaning to a group of individuals. These items include, but are not limited to, banners, billboards, and signs that express racist, sexist, or other offensive sentiments.
 3. No chapter shall permit verbally degrading, slanderous, or offensive language, particularly against any other chapter. Every chapter is to promote their own chapter and speak of all others with fondness and community demeanor. The objective of recruitment is to introduce potential new members to the SFL Community in hopes that they will join a chapter after experiencing the recruitment process.
 4. No fraternity members shall allow females to help with chapter recruitment efforts during any Recruitment period. This includes attending chapter events or passing out recruitment information.
 5. All promotional materials must reflect the values of the SFL Community and be in good taste.
 6. Fraternities must notify the IFC no later than one week prior to any recruitment event by filing a recruitment event notification form on Rock Chalk Central. Failure to do so will result in a referral to the IFC Judicial Board
 7. Fraternities must allow the IFC Executive Board onto their premises if they so request in order to confirm adherence to the IFC Recruitment Policy.
 8. No fraternity shall host or be involved in any social function-taking place 24 hours prior to or after a recruitment event.
 9. No fraternity members shall talk negatively about any other fraternity, in any manner whatsoever, at any time in a conversation with any prospective member.
 10. No fraternity shall contact any new member who has already signed with another chapter.
 11. All fraternities shall allow at least 2 weeks for PNMs to sign their bids

D. Periods and Procedures

1. Unstructured Recruitment
 - a. This recruitment period is open and perpetual.
 - b. At any time, a prospective member may be in contact with a fraternity or in attendance at a registered chapter recruitment event.
 - c. A prospective member, who is not yet a KU student, may sign an IFC issued bid card with the intent to become a new member at a respective fraternity anytime after the signing date established by the Director of Recruitment. This date shall not be before the first Sunday in January.

- d. An enrolled KU student may sign an IFC issued bid card at any time.
 - e. All unstructured fraternal recruitment matters must adhere to the regulations outlined in said Recruitment Policy.
2. Structured Recruitment
 - a. This is a recruitment period aimed at current KU students who are not associated with an IFC member fraternity.
 - b. Events and publicity shall be coordinated by the Director of Recruitment.
 - c. All chapters are eligible to participate.
 - d. Any prospective member may join a fraternity for the current semester during Structured recruitment, for the spring semester or may inquire about joining the following school year.
 - e. All Structured recruitment matters must adhere to the regulations outlined in said Recruitment Policy.
 - f. Any bid extended to a prospective member shall be honored for no more than 14 days.
 3. Chapters may only sign prospective members that are a senior in high school or older.
 4. The time frame and schedule for structured recruitment will be determined by the end of the spring semester.

E. Violations

1. Any action either by an individual fraternity member, group of fraternity members or an entire chapter believed to not be in compliance with the said Recruitment Policy shall be referred to the IFC Judicial Board. The individual filing the complaint shall file said complaint no later than two weeks after the alleged violation has occurred.
2. In addition to the procedures outlined in the Judicial Board Manual, the following additional steps shall be taken:
 - a. The IFC Director for Recruitment will be notified of the complaint filing via a written statement from the IFC Judicial Board Chief Justice.
 - b. The IFC Director for Recruitment will be asked to provide a written statement detailing the alleged violator's historical compliance with the Recruitment Policy.
 - c. The IFC Director for Recruitment will be asked to provide a separate written statement recommending an appropriate sanction if the alleged violator is found to not be in compliance with the said Recruitment Policy.
3. Subsequent violations during the same recruitment period of the said Recruitment Policy by the same chapter shall result in additional scrutiny and the possibility of additional sanctions.

F. Recruitment Advisory Committee

1. Recruitment Counselors shall consist of the two Head Recruitment Counselors as Co-chairs, the Director of Recruitment and Recruitment Counselors from each chapter of The University of Kansas Interfraternity Council. Recruitment Counselors shall be selected by March 1st of the year in which they will be serving
2. It shall be the duty of the Recruitment Counselors to assist prospective members during the Formal Recruitment process.
3. Recruitment counselors must have a 2.7/4.0 scale GPA
4. Recruitment counselors must stay in the Residence Hall during the formal process to assist the Director of Recruitment.

Section 9. Membership and Pledging

- A. In accordance with the membership program rules and procedures of the Interfraternity Council, a man is considered pledged/associated with a fraternity of the University of Kansas when the official invitation to membership has been accepted and the Membership Notification Form is completed for the Office of Sorority and Fraternity Life on Rock Chalk Central by the potential new member.
- B. Prior to assessment of new member dues for each semester, the Interfraternity Council will distribute a new member roster based on the Membership Notification Forms received and establish a due date for corrections to said roster. Chapters will be responsible for checking and returning said roster in accordance with the guidelines set forth by the IFC Vice President of Finance. All billing will be based on the corrected roster, and full payment will be due at the time it is requested by the IFC Vice President of Finance.
- C. Active rosters shall be submitted by the first Friday of each semester, unless requested earlier due to an earlier recruitment process. New member rosters are due two weeks following the last official day of Structured Recruitment.
 - a. Chapters shall report new members recruited through Unstructured Recruitment over the summer in a New Member Roster submitted by the first Friday of the fall semester, in tandem with the Active Roster.
- D. If any man is pledged/associated to any fraternity of the University of Kansas and the pledgship/association is annulled or removed by the pledge/associate or fraternity at the University of Kansas, the said man may not room, board or pledge/associate at another fraternity at the University of Kansas until the completion of one week.
- E. Any signing must be done at a time set by the IFC Director of Recruitment.
- F. Infraction of any or all of the rules regarding signing of new members will result in referral to the Judicial Board.

Section 10. Initiation and Pledgship/New Member/Associate Rules

- A. A man must be regularly enrolled at the University of Kansas before he is eligible for initiation. He must also be officially pledged/associated in a Interfraternity Council member fraternity for the time period in the academic year specified by the fraternity's inter/nationals immediately prior to the initiation
- B. To be eligible for initiation, a man must qualify with his inter/national fraternity's guidelines, as well as his local chapter's guidelines. Each chapter must also maintain a formal academic standard as a prerequisite for each new member to qualify for initiation
- C. Governing Council Risk Management/Hazing Policy
 - a. Each chapter must submit a copy of an agenda or minutes from a meeting or educational program which outlines that they have discussed the University, Council, National Headquarters and state/federal Anti Hazing policies with their chapter each Fall Semester. Chapters must also educate their members on their respective council's Risk Management Policies. They can be done at the same meeting. All members must sign a sheet stating that they have seen and understand these policies. Submission is due through Rock Chalk Central.
- D. The Interfraternity Council follows the University of Kansas Anti-Hazing Policy.

Section 11. Grade Release Program

- A. The rules and regulations contained in the guidelines for the Interfraternity Council Grade Release Program will be adhered to by all member fraternities.
- B. When distributed, the grade release forms will contain the deadline for returning the completed forms. Failure to meet this deadline can result in the fraternity not being allowed to compete in the Interfraternity Council Scholarship competition, as well as a chapter average not being completed.
- C. Once the completed grade release forms are returned to the Student Involvement and Leadership Center, any changes must be made in writing to the Program Director of Fraternity and Sorority Life.

Section 12. Attendance

- A. If any fraternity should be absent, delegate or president, from an Interfraternity Council meeting in a single academic year having been duly notified, the following steps shall be taken:
 1. One absence- A written notice will be sent to the chapter president, the Corporation Board President, and Chapter Advisor noting the absence.
 2. Two or more absences- The fraternity will be fined \$100.00 per representative absent per meeting. The Corporation Board President, Chapter Advisor, and the inter/national fraternity office will be notified of the further absences. Failure to pay before the next IFC meeting will result in suspension of voting privileges and referral to the Judicial Board.
- B. Other meetings called by IFC Officers
 1. Any IFC Executive Board Officer all have the right to hold one mandatory meeting per semester for the respective chairmen in each member fraternity. Refer to Section 12 Table 1.
 - a. Respective chairman must be notified at least ten days prior to the meeting in order for the meeting to be valid.
 - b. The purpose of these meetings will be to inform the chapters of community events, and or rules and regulations of the IFC Council, or University.
 - c. Failure to attend a mandatory meeting will result in a fine of \$50 being assessed to the chapter.
 2. The Director of Recruitment, and Director of Risk Reduction will have the right to hold two mandatory meetings per semester for the recruitment/risk management chair of each member fraternity.
 - a. Respective chairman must be notified at least ten days prior to the meeting in order for the meeting to be valid.
 - b. The purpose of these meetings is to educate and inform the chapter chairmen on the rules and regulations of recruitment and social functions that are written in the recruitment/IFC Social Policy.
 - c. Failure to attend a mandatory meeting by the recruitment/ risk management chair will result in a fine of \$50 being assessed to the chapter. Additionally, the chapter will also be placed on

recruitment/social probation until a meeting can be scheduled between the respective Director and the respective chairmen.

1. Probation means that there will be no social functions and/or recruitment events occurring even if they are already registered with the council until as stated above a meeting is scheduled and conducted with the Vice President for Recruitment and/or Risk Management.

Section 12 Table 1

<u>IFC Officer</u>	<u>Respective Chairman</u>
President	Chapter President
Vice President of Finance	Chapter Treasurer
Public Relations	Chapter Public Relations Chair
Leadership & Membership Development	Chapter Membership Education Chair
Educational Programs and Scholarship	Chapter Scholarship Chair
Community Service & Philanthropy	Chapter Community Service & Philanthropy Chair
Risk Reduction	Chapter Social Chair or Risk Reduction Chair

(If a Chapter designates a Representative for a meeting, the respective Director must be notified prior to the meeting)

Section 13. Sexual Assault Prevention Education Policy

- A. All chapters are required to complete at least two educational trainings through the Sexual Assault Prevention and Education Center (SAPEC) each academic year.
 1. LDST 301: One training is to be conducted with the new/associate members during the fall semester. New members will enroll in an 8-week course titled LDST 301: It's On Us: Gender Based Violence Prevention.
 2. SAPEC Additional Program: One training is to be conducted with the total membership (new/associate and initiated members) of the chapter during the fall or spring semester.
- B. LDST 301 Course
 1. Overview:
 - a. The University of Kansas Interfraternity Council in partnership with chapter leadership, will mandate New Member Education in the form of a university course titled LDST 301: It's On Us: Gender Based Violence Prevention.
 - b. LDST 301 is a small, group discussion based course addressing the individual and societal impacts of gender based violence, including: consent, alcohol safety, and social justice.
 - c. LDST 301 is an 8-week one credit hour course; however, it can be taken for zero credit at no cost to a new member if there is a financial need.
 - d. It is the expectation and responsibility of chapter leadership to ensure new members are enrolling in and passing the course.

2. Enrollment Options

- a. Students who have signed bids prior to the start of the fall semester:
 - i. Members will need to enroll in one section in either the first 8 weeks of the fall semester or the second 8 weeks of the fall semester.
- b. Students who have signed bids after the start of the fall semester:
 - i. Members will need to enroll in either the second 8 weeks of the fall semester or in the spring semester.
 - ii. Members who have joined in the spring semester can enroll in a section in the spring semester or wait until the following fall semester.

3. Exemptions

- a. Exemptions and accommodations for men experiencing difficulty fitting the class into their schedules will be taken into consideration on a case by case basis. These members will need to email the IFC Vice President with their reasoning. These members will need to enroll in the course at another time.
- b. For members unable to take the LDST 301 course at all, an explanation as to why must be submitted to the Care Coordinator of Watkins Health.
 - i. This is to protect and respect past experiences of members that may be reflected in this course. The Care Coordinator serves as a non-mandatory reporter and will protect the privacy of the members who have confided in them.

4. Requirements

- a. It is the expectation that all new members complete this course unless exempted from the University Care Coordinator in Watkins Health Center.
- b. All new members must be enrolled in this course at their earliest available time. See bullet 2, Enrollment Options.
 - i. If the chapter fails to ensure all new members have followed the guidelines set in bullet 2, Enrollment Options, the chapter may be in violation of the Good Standing Policy. (See Article IV, Section 3, Maintaining Good Standing for definition.)
 - ii. All members taking the course must obtain a minimum, passing grade of a 'C'.
 - a. Members who do not meet this requirement must enroll in another section and obtain this passing grade.
 - iii. In the case a member or members fail two consecutive semesters, there will be a required meeting between the chapter president and the IFC Executive Board.

C. SAPEC Spring Programming

1. Annually, the IFC Executive Board and representatives from SAPEC will meet to determine the required programming for chapters. Required trainings will be selected from the following options:
 - a. Bystander intervention
 - b. Consent education
 - c. Drug/alcohol-facilitated assault
 - d. Healthy relationships
 - e. Sexual assault recognition & response
 - f. Other programs as developed by SAPEC.
2. Requirements:
 - a. Each year, the IFC Executive Board will require an attendance percentage of 80% at SAPEC educational training. Attendance will be tracked and reported by SAPEC.
 - b. All new/associate and initiated members are responsible for completing the University's mandatory online sexual assault training prior to participating in SAPEC training.
 - c. If a chapter has already completed the required educational programming during the prior academic year, they may opt for one of the other programs listed in bullet B. Chapters will be required to correspond with a SAPEC representative to determine alternative programming.
 - d. Chapters will be responsible for requesting educational programming online through the SAPEC website (<http://sapec.ku.edu>) or emailing sapec@ku.edu. All requests should be submitted a minimum of three (3) weeks in advance and include the following:
 - i. Organization's full name
 - ii. Contact information for designated chapter officer coordinating the training
 - iii. Group size
 - iv. Member rosters with email addresses
 - v. Program location
 - vi. All required programs must be completed in a University room or classroom with audio/visual capabilities. Chapter facilities will not be used for required training.
 - vii. Any training required as a result of IFC or University sanction will be in addition to the two required annual training.
 - viii. All required training will qualify as educational programming through the Sorority and Fraternity Community Standards program if the required attendance percentage is met.
 - ix. Chapters that complete additional training above and beyond the two required programs will be eligible for the Partners in Prevention Award through the Sorority and Fraternity Awards and Recognition program.

Section 14. Definition and distinction between Community Service and Philanthropy

- A. The term “community service” is defined as an event in which an individual is actively participating in serving the outside community. Examples include but not limited to, volunteering at the Lawrence Humane Society, Jubilee Café, and Natural Ties
 - 1. Donating money to a philanthropic event and/or attending a philanthropic event does not count towards community service hours
 - 2. Taking part in one’s respective chapter philanthropy does not count as community service
 - 3. One member may only record up to 20 hours of community service per activity per semester.
 - 4. Individual member service requirement: Each semester, the chapter must cumulatively acquire an average of at least 10 service hours per member. These hours are to be turned in to the Director of Community Service & Philanthropy.

- B. The term "philanthropy" is used to describe the granting of money to nonprofit organizations
 - 1. Each chapter holds one philanthropy event per year, donating funds or goods to the national or local philanthropic organization, with at least 75% of membership participating
 - 2. All philanthropy events & monies must be submitted on Rock Chalk Central. All event information must be submitted by the end of the semester.

Section 15. Chapter Activity Infringement on University, Community, and Campus

- A. No chapter activities shall interfere with the orderly process of the University. The nature of “interference” includes, but is not limited to, entering a classroom or lecture hall during class without instructor's consent, disruptive behavior on campus, and unauthorized use of University facilities and green space.
- B. Any chapter in violation of this section will be referred to the Judicial Board for investigation and possible sanction.
- C. Activities found to be in violation of the Code of Student Rights and Responsibilities may also be referred to the Office of Student Conduct and Community Standards for possible judicial action.
- D. This section does not affect chapter activities approved through the University Events Committee, such as chapter service projects, philanthropies, and tables on Wescoe Beach or the Union Plaza.

Section 16. Hard Alcohol Policy

- A. No hard alcohol may be possessed or consumed in any fraternity chapter house or chapter property.
- B. Hard alcohol is defined as any alcohol containing more than 26 proof (13% ABV).
- C. Chapters will be responsible for establishing policies and procedures for enforcing a ban on hard alcohol. These policies and procedures should be included in chapter governing documents and submitted annually in accordance with the SFL Community Standards program.
- D. This policy is designed to promote the health and safety of our community. Any chapter who abuses this policy can be subject to disciplinary action for impeding the order process of the IFC Judicial Board.

Section 17. Amnesty Policy

- A. Chapters seeking immediate medical assistance on behalf of persons experiencing alcohol-related emergencies will not be sanctioned for violations of IFC social and alcohol-related policies.
- B. This policy is designed to promote the health and safety of our community. Any chapter who abuses this policy can be subject to disciplinary action for impeding the order process of the IFC Judicial Board.

Section 18. Serenade Policy

- A. To ensure that cross-council serenades are appropriate by reviewing the content of any form of serenade from any IFC chapter if deemed inappropriate in any manner. The use of inappropriate behavior in serenades, such as lyrics and choreography, is prohibited. Pick up lines are prohibited. The review of the serenade includes the right to provide the found content to all IFC chapter presidents. If found inappropriate, the chapter in question will be subject to IFC judicial board review
- B. A representative from each chapter must inform the Director of Risk Management of a serenade through the designated reporting process at least one week in advance. If the Director of Risk Management is not informed of the serenade in advance, it will not be allowed to take place. Those found in violation of this policy will be brought in for a Judicial Board Hearing.
- C. IFC Officers will be allowed to attend scheduled serenades without giving notice to the chapters.

Section 19. Social Policy

- A. *Please view IFC's Social Policy on IFC's Rock Chalk Central Page or on www.KUIFC.org.*

Resolution 1. Usage of the KU SFL Logo

- A. The logo should not be altered in any way unless approved by the President of the Interfraternity Council, President of the Panhellenic Association, Vice President of Public Relations for the Interfraternity Council, or Vice President of Public Relations for the Panhellenic Association, or the Office of Sorority and Fraternity Life.
- B. The KU SFL logo should not be used in connection with, but not limited to, any event that promotes the consumption of alcohol, use of drugs, promotes or condones hazing, any event that is not in accordance with state and local laws, University policies, or Interfraternity Council and Panhellenic Association constitution and bylaws.
- C. The only available color variations are as follows:
- D. If any other color variations are desired, a request must be submitted and approved by the individuals named in item I.
- E. Any other regulations set forth by the university concerning the use of the Jayhawk must be adhered to when using the SFL logo.